



Adult Care / Child Care / Day Care Application

The Texas Department of Family and Protective Services (TX DFPS) and Texas Department of Aging and Disability (TX DADS) requires the annual inspection of adult care / child care and day care centers by a local sanitation officer in accordance with Title 40, Texas Administrative Code, Part 19, Department of Family and Protective Services, and chapter 745, Licensing, Subchapter B, Child Care and other regulation.

Northeast Texas Public Health District Order 2013-2 establishes an annual inspection fee for day care centers, child care centers, and other facilities requiring inspection by TX DFPS in Smith County. The fee will cover a (12) month period from the date it is paid. The inspection fee is due at the time of application. Application must be made at least one working day prior to the pre-operational inspection. Once the inspection is completed, the inspection report will be sent to the appropriate licensing agent.

1. Part I - Reason For Request of Service:

- New License. A pre-operational inspection of new operation for the purpose of licensure.
- Renewal. Annual renewal of existing operation for TX DFPS / TX DADS compliance.
- Other: _____

2. Part II - Operation Information:

Name of Operation: _____

Address of Operation: _____

Primary Phone #: _____ Fax #: _____

Contact Email Address: _____

Secretary of State Filing # where applicable: _____

Non-Profit 501(c)(3) identification number: _____

License Type: Child Care Center: 7 or more children for no more than 24 hours per day

Day Care Center: 13 or more children ages (infant to 13 years of age)

Other (explain) _____

3. Part III – Applicant Information:

Type of Governing Body:

Corporation

Government Agency

Partnership

Non-Profit

Individual

Other: _____

Name of Owner: _____

Mailing Address of Owner: _____

City, State, Zip: _____

Phone: _____ Fax: _____

Email: _____

